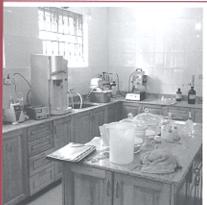
FAO ANIMAL PRODUCTION AND HEALTH







THE FEED ANALYSIS LABORATORY: ESTABLISHMENT AND QUALITY CONTROL

Setting up a feed analysis laboratory, and implementing a quality assurance system compliant with ISO/IEC 17025:2005



Contents

Contents	ii
Foreword	vi
Abbreviations	vii
Acknowledgements	i
CHAPTER 1 Introduction	1
1.1 Background	1
1.2 Aim	1
1.3 A road map of the document	2
CHAPTER 2 Development of a business plan	3
2.1 Introduction	3
2.2 Approach for development of a business plan	3
2.2.1 Type of laboratory to be developed	3
2.2.2 Market analysis for potential customers and their needs	4
2.2.3 Types of analyses	6
2.2.4 Market analysis for available laboratory services	6
2.2.5 Evaluation and decision making	7
CHAPTER 3	
Setting up and running the laboratory	11
3.1 Introduction	11
3.2 Physical realization of the laboratory	11
3.2.1 The analytical process	12
3.2.2 Methods to be made operational	13
3.2.3 Building and facilities	18
3.2.4 Equipment	24
3.2.5 Organizational structure and responsibilities of personnel	26
3.3 Realization of the laboratory – Procedures	27
3.4 Continuity and improvement of the laboratory	28

CHAPTER 4	
Implementation of a Quality Management System and the road to accreditation	31
4.1 Introduction	31
4.2 Basic principles of quality	31
4.2.1 Technical level	32
4.2.2 Organization level	37
4.2.3 Commercial level	40
4.3 Reading and interpretation of ISO/IEC 17025:2005.	41
4.4 A road map for building a high quality system	50
4.5 First situation: Routine stand-alone feed analysis laboratory	50
4.5.1 Introduction	50
4.5.2 Initial phase	51
4.5.3 First year	52
4.5.4 Second year	52
4.5.5 Third year	54
4.5.6 Fourth year	56
4.6 Second situation: Routine laboratory connected to a feed manufacturer	58
4.7 Third situation: Laboratory as part of a research organization	59
4.8 Fourth situation: Government or reference laboratories	60
Sources used	63
APPENDIX A Ensuring quality analytical performance	65
APPENDIX B First line of quality control and the use of Shewhart charts	73
APPENDIX C Validation requirements	77
APPENDIX D Calculation of uncertainty of measurement	79
APPENDIX E An example of technical records for a determination	81

APPENDIX F An example of a maintenance and calibration document	83
APPENDIX G An example of a training record	85
APPENDIX H Procedure for traceability of volumetric calibration	87
APPENDIX I Trend analysis	89

APPENDIX F	
An example of a maintenance and calibration document	83
APPENDIX G	
An example of a training record	85
APPENDIX H	
Procedure for traceability of volumetric calibration	87
APPENDIX I	
Trend analysis	89